

**NOTICE OF MEETING – BOARD OF TRUSTEES  
TEXAS SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED  
November 22, 2024**

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Trustees of the Texas School for the Blind and Visually Impaired shall be held on November 22, 2024 beginning at 10:15 a.m. in the Board Meeting Room, Building 600, 1100 West 45<sup>th</sup> Street, Austin, Texas.

If, during the course of the meetings, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with Texas Government Code, Sec. 551.071, .072, 073, .074, .076, .082, .0821, .083, .084, or .089. Before any such session is convened, the presiding officer shall publicly identify the section or sections of the Code authorizing the closed session. All final votes, actions, or decisions shall be taken in open session.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows (items do not have to be taken in the same order as shown on this meeting notice):

**Board Agenda for November 22, 2024 Meeting**

1. Call to Order
2. Pledge of Allegiance and Texas Pledge
3. Introduction of Board Members and Audience
4. Public Comments/Open Forum
5. Consideration of Approval of Minutes of the October 7, 2024 Board Meeting (Lee Sonnenberg), pages 4-9, LP 6-16
6. Report from the Finance Committee (Julie Prause)
  - a. Consideration of approval of new Nolan County farm contract, pages 10-13, LP 17-23
  - b. Consideration of approval of Investment Report, page 14, LP 24
  - c. Consideration of approval of receipt of gifts and donations of over \$500, page 15, LP 25
  - d. Consideration of approval of request for expenditure of gifts and donations, page 15, LP 25
  - e. Review of budget reports
    - Operating Budget Expenditure Report, pages 16-18, LP 26-28
    - Legacy Revenue Budget Report, page 19, LP 29
    - Legacy Operating Expenditure Budget Report, pages 20-21, LP 30-31
7. Report from the Program Committee (Brenda Lee)
  - a. Consideration of approval of board policies: pages 22-35, LP 32-55

- DP (TSBVI) Personnel Positions (amend), pages 24-35, LP 34-55
- b. Report from Comprehensive Program Principal, Miles Fain
  - Career Education Program Update
- c. Report from Curriculum Department Director, Angela Wolf
  - Report on Curriculum sales, pages 36-38, LP 56-58
- d. Report from Short-Term Programs Principal, Dr. Eden Hagelman
  - Short-Term Programs update
- e. Report from Outreach Director, Erica Cairnes
  - Outreach Program update
- 8. Report on Achievement of 2023-2024 Objectives from the Agency Strategic Plan and the Annual Improvement Plan (Susan Houghtling), page 39, LP 59-60
- 9. Report on Maintenance, Annual Inspection, and Recommendations for Maintenance and Repair of the Campus Residence (Emily Coleman), pages 40-44, LP 61-67
- 10. Designation of Business Closure Days Related to Public Information Requests (Emily Coleman), pages 45-46, LP 68-69
- 11. Annual Report on Employee Complaints about Discrimination or Harassment (Cheryl Williams), page 47, LP 70
- 12. Report from the Superintendent (Emily Coleman), pages 48-49, LP 71-74
  - a. Legislative update
  - b. Campus activities
  - c. Superintendent's activities
  - d. Activities of the TSBVI Safety and Security Committee
- 13. Discussion of the Superintendent's Annual Performance Appraisal Process in January (Cheryl Williams)
- 14. Personnel Update (Emily Coleman)
- 15. Report of Completion of Board Member Training Requirements for the Past Year (Lee Sonnenberg), page 50, LP 75-76
- 16. Discussion of Scheduling Board Training for the Next Year Based on the Framework for School Board Development (Lee Sonnenberg), pages 51-56, LP 77-87
- 17. Discussion of Future Board Meeting Topics (Lee Sonnenberg),
- 18. Announcements
- 19. Adjournment