

TSBVI BOARD COMMITTEE MEETING
AUDIT, COMPLIANCE, AND MANAGEMENT REVIEW
September 30, 2022

Call to Order

Lee Sonnenberg called to order the meeting of the TSBVI Board Committee on Audit, Compliance, and Management Review at 9:09 a.m. on September 30, 2022 in the Building 600 Board Meeting Room, 1100 W. 45th Street, Austin, Texas. Board members Dan Brown and Ernest Worthington were also in attendance. Board members Elaine Robertson and Michael Hanley were unable to attend. TSBVI staff members participating in the meeting were Jenny Wells, TSBVI General Counsel and Susan Houghtling, Planning and Evaluation Coordinator.

Consideration of Approval of Minutes of August 5, 2022 Meeting

Dan Brown moved to approve the minutes of the August 5, 2022 Audit, Compliance and Management Review Committee meeting and Ernest Worthington seconded the motion. All board members were in favor of the motion.

Consideration of Approval of Board Policies BBE, BBI, BDAA, BDAC, and BDAD

Jenny Wells briefly reviewed the policies proposed for amendment or deletion. The B policies are mostly board related and the changes presented are not particularly substantive. Policy BBE includes some provisions that were moved to other policies. Policy BBI is related to technology resources and electronic communications and includes directions for preserving public information held on privately owned devices. Certain communications must be held more than two years and in accordance with TSBVI's Retention Schedule. Policy BDAA includes information about the responsibilities of the Board President. Provisions regarding duties in Policy BDAC on the Board Vice-President and Policy BDAD on the Board Secretary and Board Recording Secretary were moved to Policy BDAA and so policies BDAC and BDAD were recommended for deletion.

Mr. Brown made a motion to approve Policies BBE, BBI, and BDAA with amendments as presented and Mr. Worthington seconded the motion. All committee members were in favor of the motion. Mr. Brown moved to approve the deletion of policies BDAC and BDAD and Mr. Worthington seconded the motion. All committee members were in favor of the motion.

Adjournment

Mr. Brown motioned to adjourn the meeting and Mr. Worthington seconded the motion and the meeting adjourned at 9:17 a.m.