

**Notice of Meeting - Board of Trustees**  
**Texas School for the Blind and Visually Impaired**

**May 27, 2022**

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Trustees of the Texas School for the Blind and Visually Impaired shall be held on April 8, 2022, beginning at 10:15 a.m. in the Board Meeting Room, Building 600, 1100 West 45<sup>th</sup> Street, Austin, Texas. The TSBVI Board member presiding over the meeting will be present at this location.

If during the course of the meetings, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with Texas Government Code, Sec. 551.071, .072, 073, .074, .076, .082, .0821, .083, .084, or .089. Before any such session is convened, the presiding officer shall publicly identify the section or sections of the Code authorizing the closed session. All final votes, actions, or decisions shall be taken in an open session.

If you would like to speak for up to five minutes during the public comment portion of the Board meeting, contact Susan Houghtling at least ten minutes before the meeting at (512)206-9233 or by email at [houghtlings@tsbvi.edu](mailto:houghtlings@tsbvi.edu). You may also sign up to make public comments by entering your name on the sign-in sheet as you enter the meeting room. If you have written comments to share with the Board, provide them to Susan Houghtling at least two hours prior to the meeting.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows (items do not have to be taken in the same order as shown on this meeting notice):

**Board Agenda for May 27, 2022 Meeting**

1. Call to Order
2. Introduction of Board Members and Audience
3. Recognition of Retiring TSBVI Staff Members (Lee Sonnenberg)
4. Recognition of Outstanding TSBVI Volunteers (Family Lynx Program)
5. Public Comments/Open Forum
6. Consideration of Approval of Minutes of April 8, 2022 Board Meeting (Lee Sonnenberg), pages 3-9, LP 5-17
7. Report from the Finance Committee (Julie Prause)
  - a. Consideration of approval of Investment Report, page 10, LP 18
  - b. Consideration of approval of receipt of gifts and donations of over \$500, pages 11-12, LP 19-20
  - c. Consideration of approval of request for expenditure of gifts and donations, pages 11-12, LP 19-20
  - d. Review of budget reports, pages 13-19, LP 21-27
    - Operating Budget Expenditure Report, pages 13-16, LP 21-24
    - Legacy Revenue Budget Report, page 17, LP 25

- Legacy Operating Expenditure Budget Report, pages 18-19, LP 26-27
- e. Update on website design progress
- 8. Report from the Program Committee (Brenda Lee)
  - a. Consideration of approval of board policies: pages 20-31, LP 28-48  
FFG (TSBVI) Student Welfare: Abuse, Neglect, Exploitation, and Improper Child Care Incidents
  - b. Report from Comprehensive Programs Principal, Miles Fain
    - School Health Advisory Council's activities and recommendations
    - Comprehensive Programs update
  - c. Report from Short-Term Programs Principal, Sara Merritt
    - Short-Term Programs update
    - Summer 2022 program update
  - d. Report from Outreach Director, Kate Borg
    - Outreach program update
- 9. Report from Personnel Committee (Elaine Robertson)
  - a. Recommendation for new internal auditor
  - b. Consideration of hiring an internal auditor and next steps
- 10. Board Selection of New Internal Auditor (Lee Sonnenberg)
- 11. Consideration of Approval of New Contract Staff (Emily Coleman), page 32, LP 49-50
- 12. Consideration of Approval of the Agency Strategic Plan for Fiscal Years 2023-2027 (Emily Coleman), page 33, LP 51-52
- 13. Review of the 2022-2023 Annual Improvement Plan (Emily Coleman), page 34, LP 53-54
- 14. Report from the Superintendent, pages 35-36, LP 55-57
  - a. Campus activities
  - b. Superintendent's activities
- 15. Discussion of Future Board Meeting Topics (Lee Sonnenberg)
- 16. Announcements
- 17. Adjournment