PRE-EMPLOYMENT OR PRE-SERVICE AFFIDAVIT FOR EDUCATIONAL ENTITIES

Pursuant to Texas Education Code (TEC) §22A.055, a person applying for employment with or who will act as a service provider for an educational entity (school district, district of innovation, open-enrollment charter school, other charter entity, regional education service center, or shared services arrangement) **must** submit, using a form adopted by the agency, a pre-employment or pre-service affidavit.

The TEC §22A.055 affidavit requirement applies to all prospective employees and to service providers whose roles involve **direct contact or interaction with students**. The completion of a TEC §22A.055, affidavit is **not required for individuals whose job duties do not fall into this category.**

Section 1 – Disclosure of Work History and Consent for Release of Records

Item	**Response Selection**
1. Have you previously been employed by or acted as a service provider for, or are you currently employed by or currently acting as a service provider for, a public or private school?	Yes ☐ No ☐
2. Do you consent to the release of your employment records as described below? Pursuant to TEC §22A.055, a person applying for employment with or who will act as a service provider for an educational entity **must** consent for release of the person's employment records.	Yes ☐ No ☐

Section 2 – Disclosure of Investigation or Placement on the Do Not Hire Registry

Item	**Response Selection**
3. Have you ever been terminated, non-renewed, or discharged from employment by a public or private school?	Yes ☐ No ☐
4. Have you ever resigned with a public or private school in lieu of being terminated or discharged?	Yes ☐ No ☐

Item	Response Selection
5. Have you ever been investigated by a law enforcement or child protective services agency for, or charged with, adjudicated for, or convicted of, an offense involving the following conduct described by TEC §22A.051(a)(2)(A), (B), (C), or (D): • abused or otherwise committed an unlawful act with a student or minor, including by engaging in conduct that involves physical mistreatment or constitutes a threat of violence to a student or minor and that is not justified under Chapter 9, Penal Code, regardless of whether the conduct resulted in bodily injury; • was involved in or solicited a romantic relationship with or solicited or engaged in sexual contact with a student or minor; • engaged in inappropriate communications with a student or minor, as defined by board rule; or • failed to maintain appropriate boundaries with a student or minor, as defined by board rule? Adjudicated and convicted refer to a conviction, plea of guilty or no contest (nolo contendre), probation, suspension, or deferred adjudication. Charged refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.	Yes ☐ No ☐
6. Have you ever been investigated by a licensing authority or had a license, certificate, or permit denied, suspended, revoked, or otherwise sanctioned in this state or another state for conduct described by TEC §22A.051(a)(2)(A), (B), (C), or (D), which is described above?	Yes ☐ No ☐
7. Are you currently the subject of an inquiry, disciplinary action, review, or investigation, by a public or private school, a teacher-licensing agency, a law enforcement agency, or a court in Texas or another state in connection with alleged misconduct?	Yes ☐ No ☐
8. Have you ever been listed on the Texas Education Agency's Do Not Hire Registry under TEC §22A.151?	Yes ☐ No ☐

If you answered **Yes** to any question in Section 2, provide all relevant facts known to you pertaining to the matter, including, if applicable, whether the allegation was determined to be true or false.

Section 3 – Declaration of Applicant

A person commits an offense, a Class B misdemeanor if the person fails to disclose information required to be disclosed in this affidavit under TEC §22A.055. Additionally, a determination that an employee or person providing services failed to disclose information required by TEC §22A.055 is grounds for termination of employment or services.

By signing below, I affirm that the information and responses provided in this affidavit are true, complete, and correct to the best of my knowledge.

Name (First, Middle, Last) _____ Date of Birth _____

Address (House/Unit # and Street Name) _____

Address (City, State, Zip Code) _____ County _____

Signature _____ Date Signed _____

Service contractor approval. Procurement purposes only.

Procurement initials: _____

Date:_____

If not approved by Procurement, the affidavit will be declined and services will not commence.