

Windows Environment Assessment

Student Name: _____ School Year: _____

Directions:

1. If this assessment is appropriate for this student, use it for planning programming and reporting student performance.
2. Date the assessment. Mark the appropriate boxes (**C** or **G**).

C = Competency
 The student demonstrates knowledge consistently in at least one setting with minimal support *and/or* with accuracy but some inconsistency in different settings with minimal support *and/or* with a grade of at least 70%.

G = Generalized Use
 The student demonstrates knowledge accurately in 3 different settings *and* all components of the skill independently with 80-100% accuracy or 8 out of 10 times.

3. The first time the instrument is used, go over all the areas of the assessment using formal testing or general observation. Add all marks in the Pretest C and G columns and record the subtotals at the bottom of each page and the totals on this page.
4. At the posttest, review the items that were marked in the previous test **C** column and determine if they have been Generalized (**G** column).
5. Also review all areas of the assessment where programming has occurred or IEP goals have been written to determine what new skills are the Competency (C) or Generalized (G) level. Only those parts of the assessment that are appropriate for programming for this student need to be reviewed at this time. Add all marks in the **C** and **G** columns and record the subtotals at the bottom of each page and the totals on this page.
6. The totals on this page will determine the student's progress.

Add subtotals from each page and enter the totals here:

	Date(s) Assessed	Assessor(s)	Total of Cs	Total of Gs
Pretest				
Posttest			New Cs	New Gs
Totals				

	Pretest		Posttest	
	C	G	C	G
Windows Application				
Makes windows active/inactive.				
Minimizes windows.				
Maximizes windows.				
Closes windows.				
Launching Programs				
Launches from start menu.				
Launches from desktop.				
Launches from shortcuts.				
Exits.				
Switches between applications.				
Reads web pages.				
Reads web pages.				
Reads web pages.				
Dialog Boxes				
Tabs between fields.				
Uses check boxes.				
Uses radio buttons.				
Edits field contents.				
Uses combo boxes.				
Uses cursor movement keys.				
Formats disks.				
Selects objects.				
Creates shortcuts.				
Troubleshooting				
Minimizes all applications.				
Restarts programs from the task bar.				
Unloads/reloads Windows.				
Ends tasks/restarts (Ctrl+Alt+Del).				

Comments:

Pretest		Posttest	
C	G	C	G

Subtotals this page

TSBVI Student Performance Indicators for Applied Academics, Secondary Academics, and Elementary Ungraded

Windows Environment

January 18, 2000

Created by: Dennis Powell, Vicki Lauck, Nancy Hefner, Brenda O'Sail, Isabel Castro, Jeri Cleveland, Peggy Brisco, Kay Pruett, and Krista Lussenhop, Texas School for the Blind and Visually Impaired, 2002